

**Culture, Communities and Business Services EIAs**

<b>Savings Programme reference(s)</b>	<b>Service Area</b>
CCBS07	Emergency Planning and Resilience

**SP23 EIA – CCBS Emergency planning and resilience restructure– Staff****EIA writer(s) and authoriser**

No.		Name	Department	Position	Email address	Phone number	Date	Issue
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**Section one – information about the service and service change**

Service affected	Emergency Planning and Resilience Team (EPRT)
<b>Please provide a short description of the service / policy/project/project phase</b>	<p>Emergency Planning and Resilience Team is responsible for;</p> <ul style="list-style-type: none"> <li>• Ensuring the county council’s statutory duties, under the Civil Contingencies Act 2004, are undertaken.</li> <li>• Representing the council at the Hampshire and Isle of Wight Local Resilience Forum</li> <li>• Fulfilling the council’s duties under the Control Of Major Accident Hazard regulations</li> <li>• Fulfilling the council’s duties for Safety at Sports Grounds</li> <li>• Corporate Business Continuity strategy and implementation</li> <li>• Responsible for writing, reviewing and testing emergency plans for identified high risks</li> </ul>

	<ul style="list-style-type: none"> <li>• Planning, Training, Exercising and responding to civil emergencies on behalf of the county council and 8 district and borough councils</li> </ul>
<p><b>Please explain the new/changed service/policy/project</b></p>	<p>Emergency Planning and Resilience propose to conduct a thorough review of all aspects of the service, to include the structure, staffing and workstreams undertaken with a view to implement changes in the way the service operates.</p> <p>The review will consider how necessary savings can be best delivered whilst maintaining adequate resource for delivering and effective, efficient, competent service that is fit for purpose. The review may propose changes to the current staffing structure and associated roles and responsibilities.</p> <p>It should be noted that the service is running with vacancies and has for some time which could be considered as part of the contribution towards savings.</p>

**Engagement and consultation**

The County Council's *Serving Hampshire Balancing the Budget* consultation (2021-2023) will seek residents' and stakeholders' views on strategic options for funding the Authority's budget gap. Where applicable, detailed proposals for making savings will be subject to further, more detailed 'stage two' consultation before any decisions on service specific changes are made.

**Has any pre-consultation engagement been carried out?**

(Delete as appropriate)

	<p>No</p>	
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**Describe the consultation or engagement you have performed or are intending to perform.**

Describe who was engaged or consulted. What was the outcome of the activity and how have the results influenced what you are doing? If no consultation or engagement is planned, please explain why.

No consultation or engagement will be carried out prior to Serving Hampshire Balancing the Budget Consultation (2021-23). Should work force changes be identified and required post the proposed review, a thorough and appropriate staff consultation will be conducted.

## **Section two: Assessment**

**Table 1 Impact Assessment**

<b>Protected characteristic (see <a href="#">EIA Guidance</a> for considerations)</b>	<b>Positive</b>	<b>Neutral</b>	<b>Negative - low</b>	<b>Negative - Medium</b>	<b>Negative - High</b>	<b>Affects staff, public or both?</b>
<b>Age</b>		X				Staff
<b>Disability</b>		X				Staff
<b>Gender reassignment</b>		X				Staff
<b>Pregnancy and maternity</b>		X				Staff
<b>Race</b>		X				Staff
<b>Religion or belief</b>		X				Staff
<b>Sex</b>		X				Staff

<b>Sexual orientation</b>		X				Staff
<b>Marriage &amp; civil partnership</b>		X				Staff
<b>Poverty</b>		X				Staff
<b>Rurality</b>		X				Staff

**Table 2 Geographical impact**

Does the proposal impact on a specific area?

<b>Area</b>	<b>Yes / no</b>	<b>Area</b>	<b>Yes / no</b>	<b>Area</b>	<b>Yes / no</b>
All Hampshire	Yes	Fareham		New Forest	
Basingstoke and Deane		Gosport		Rushmoor	
East Hampshire		Hart		Test Valley	
Eastleigh		Havant		Winchester	

**Section three: Equality Statement**

**Table 3 Consideration of and explanation for neutral or low negative impacts**

Protected characteristic	Brief explanation of why this has been assessed as having neutral or low negative impact
<b>Age</b>	<p>The age profile of the Emergency Planning and Resilience Team</p> <p>20-29 = 50%</p> <p>30-39 = 25%</p> <p>40-49 = 12.5%</p> <p>50-59 = 12.5%</p> <p>Our age profile differs from the corporate profile with more in the lower/mid age ranges and less in the upper range.</p> <p>It is very hard to know the implications on this protected characteristic until the review of the Emergency Planning and Resilience Team and any subsequently required changes are confirmed. Any impacts are considered to be neutral or low. As previously stated, the service is already currently carrying vacancies and if further changes were required, stringent processes would be put in place to ensure that individuals are not unfairly disadvantaged because they possess a particular protected characteristic.</p>
<b>Disability</b>	<p>No staff in Emergency Planning and Resilience have declared that they have a disability. This does not mean that measures will not be taken to ensure changes do not disadvantage those from the protected characteristic group</p>
<b>Gender Reassignment</b>	<p>It is not thought that any potential changes will have any impact on this group and no staff have indicated that they are in this protected characteristic group</p>
<b>Pregnancy and Maternity</b>	<p>80% of staff within impacted team are women, and it is possible that at the time of any staff reviews there may be staff on maternity leave or currently pregnant. Any staff on maternity leave during any period of workforce change would be given the opportunity to engage in relevant consultation and be kept briefed throughout the process. This equally applies to those off on paternity and adoption leave. There is no evidence that this protected characteristic would be disproportionately affected by any workforce changes.</p>
<b>Race</b>	<p>Current ethnicity profile of the Emergency Planning and Resilience Service is 100% white. It is very hard to know the implications on this protected characteristic until the review of the Emergency Planning and Resilience Team and any subsequently required changes are confirmed. Any impacts are considered to be neutral or low. As previously stated, the service is already currently carrying vacancies and if further changes were required, stringent</p>

	processes would be put in place to ensure that individuals are not unfairly disadvantaged because they possess a particular protected characteristic.
<b>Sex</b>	The gender profile of the Emergency Planning and Resilience Service; 20% male (compared to 24% male staff within HCC) 80% Female (compared to 76% staff within HCC) Therefore there is an uneven gender split within the service. It is very hard to know the implications on this protected characteristic until the review of the Emergency Planning and Resilience Team and any subsequently required changes are confirmed. Any impacts are considered to be neutral or low. As previously stated, the service is already currently carrying vacancies and if further changes were required, stringent processes would be put in place to ensure that individuals are not unfairly disadvantaged because they possess a particular protected characteristic.
<b>Sexual Orientation</b>	There is no current data on this characteristic in the Emergency Planning and Resilience Service. It is not thought that any changes to the service will have an impact on this protected characteristic
<b>Marriage and Civil Partnership</b>	No current data on this characteristic in the Emergency Planning and Resilience Service. It is not thought that any changes to the service will have an impact on this protected characteristic
<b>Poverty</b>	The grade profile of staff working for Emergency Planning and Resilience is in the middle ranges and reflects the nature of the roles required within the team. It is very hard to know the implications on this protected characteristic until the review of the Emergency Planning and Resilience Team and any subsequently required changes are confirmed. Any impacts are considered to be neutral or low.
<b>Rurality</b>	No current data on this characteristic in the Emergency Planning and Resilience Service. It is not thought that any changes to the service will have an impact on this protected characteristic

**Table 4 Explanation and mitigation for medium and high impacts**

Protected characteristic	Brief explanation of why this has been assessed as having medium or high negative impact	Is there a Geographical impact? If so, please explain - use list below to identify geographical area(s)	Short explanation of mitigating actions
N/A			

**Table 5 Consideration of and explanation for positive impacts**

Protected characteristic	Brief explanation of why this has been assessed as having positive impact
N/A	

**Box 1 Please set out any additional information which you think is relevant to this impact assessment:**

It should be noted the Emergency Planning and Resilience Team is not a public facing service. Its primary focus is internal and with partners/stakeholders and driven by statutory regulations and requirements. Regardless of any restructure to the service, the statutory functions that Emergency Planning and Resilience discharge on behalf of the council (Control of Major Accident Hazards, Civil Contingencies Act, sports ground safety), will always be fulfilled and take precedence over non statutory work. At this stage of the proposal there are no predicted impacts on other HCC departments and as such no EIA has been undertaken for the public.

Currently, any changes to the Emergency Planning and Resilience Service structure are not thought or expected to have any impact on the protected and other characteristics. Once the review underway and the outcomes become clearer if it is found that any proposed changes do present a risk, either this EIA will be updated or a more detailed EIA will be conducted and undertaken along with any appropriate actions in response to the outcomes.

**Box 2**

**If appropriate, (i.e., it is immediately evident that a full EIA is not necessary) please provide a short succinct assessment to show that due regard has been given and that there is no requirement for a full EIA:**

N/A



